

## **Argentine Township Regular Board Meeting Minutes of March 19, 2018**

Call to Order @ 7:00 p.m.

Supervisor Saad led the Pledge of Allegiance.

Roll Call: Hallman, present, Conner, present, Graves present, Saad, present, Absent: Schmidt.

Motion, Saad, seconded by Hallman to approve the minutes of the February 26, 2018 Regular Board Meeting, and March 13, 2018 Special Board Meeting. Motion passed. The March 6, 2018 Special Board Meeting was cancelled for a lack of a quorum.

Correspondence is available to view.

Moved by Saad, seconded by Hallman to approve the budget amendments as recommended by Clerk Graves. Motion passed.

Motion, Hallman, seconded by Saad to approve payment of expenditures as presented in the board package. Motion passed.

Public comment: Will Stiverson, candidate for the 6<sup>th</sup> District County Commission. Mr. Stiverson introduced himself and said he is familiar with Argentine because his parents managed the Argentine Care Center for many years. Mr. Stiverson has 1 son. He previously served on the Fenton Township Board of Trustees. He was first elected to Fenton Township Board at age 21. He has served as chairman of the Applefest and is Fenton Chamber of Commerce.

Reports: Police Department- A written report was submitted. Chief Allen gave an oral report. Sergeant Fulton was sent to and attended the first in a series of classes for Crime Prevention Specialist Training. Officer Conner will also be attending. The department plans to meet with businesses, places of worship, schools and residents about crime prevention initiatives. The department's "Hope not Handcuffs program" had another individual meet with us and representatives of the program in order to seek treatment for their addiction. This is the 4<sup>th</sup> person to ask for help in seeking treatment since we began the program.

Wesley Suttles has submitted his resignation effective today 03/19/2018. He is working many hours at his other job and wants to spend more time with his family.

Moved by Graves, seconded by Hallman to accept the resignation, with regret, of Officer Wesley Suttles, effective 03/19/2018. Discussion: Saad noted that he is sad to see Officer Suttles leave us. Motion passed.

Training is available for the MSA/DNR State Marine Academy for marine training. The total cost is \$1,089.00 to have Officer Mulnix attend. I would like for approval to have him attend this 5-day training.

Moved by Graves, seconded by Hallman to authorize Chief Allen to send Officer Jeff Mulnix to the MSA/DNR State Marine Academy and pay the cost for training, plus his expenses.

Discussion: Saad asked if Officer Mulnix would be able to train other officers or if they would have to take the training. Motion passed.

Chief Allen has presented quotes for the renovation and repair at the Police Department. The quotes are included in the board package. The lowest quote on the parking lot was Yaeger Asphalt in the amount of \$21,600 for 4" depth of resurfacing. No action was taken at this time on the parking lot quotes. For construction repairs, the quote from Milan's Home Improvement is in the amount of \$16,000.00.

Moved by Graves, seconded by Saad to approve the quote from Milan's Home Improvement for renovations to the Police Department as recommended by Chief Allen. Motion passed.

Chief Allen also has an LED lighted sign quote but we are not ready to act on this at this time. He would like to wait until the end of the year and see if he has money in his budget to replace the existing sign.

Saad noted that Mr. Kindred from AAA Softener & Sales gave us an extra 6 ft. of copper at the same price he quoted. Saad appreciates that our community respects the limited budget the Township has and is willing to step up and keep our costs low.

Chief Allen said he has 3 quotes for window blinds. We can save a little if we remove the old blinds ourselves. Chief Allen asked the Board for authorization to spend up to \$1,600.00 for window coverings from his budget.

Moved by Saad, seconded by Graves to spend up to \$1,600.00 for window coverings. Motion passed.

Moved by Saad, seconded by Hallman to award the electrical work quote at the Police Department to RS Daley, an electrical contractor of Fenton in the amount of \$975.00 as recommended by Chief Allen. Motion passed.

Chief said he needs to replace 3 computers and 2 laptops. Chief Allen asked for permission to spend up to \$3,100 that is allotted in his computer line item budget. Moved by Saad, seconded by Hallman to authorize spending up to \$3,100.00 on new computers for the Police Department.

Discussion: Graves said there are enough funds in the Police Department budget for new computers. Motion passed.

Fire Department- A written report was submitted. Chief Lafferty said the department is at 94 runs. They have been working with 911 Center regarding issues with new 80-0 MHz pagers. The turnaround was 1 week. We are still testing these radios and still having some issues. Protective hoods have been ordered and distributed to firefighters. Newly hired firefighters have passed their drug tests and physicals. The new firefighters started last weekend. I learned a Hazmat course is now a requirement. We were able to get them into a class in time to attend the April 7<sup>th</sup> MFR course.

Saad asked Chief Lafferty about the tires for the fire vehicle. Chief Lafferty said he tried to call to check on this today. Saad said the frustration of the Board Members has boiled over. Saad said we need to file a lawsuit if this is not resolved by next Monday, March 26<sup>th</sup>.

Saad moved to authorize our attorney to pursue legal action to recoup our money if the wheel issue is not resolved by March 26, 2018. Hallman seconded the motion. Discussion: Hallman said he understands everyone is frustrated with having to use the old truck and wants a safe vehicle for the firefighters to use. Graves inquired as to the amount of time since this truck was purchased. Chief Lafferty said about 1 ½ years ago. Graves said she does not want to resort to a lawsuit but we have to try to get a remedy for the money we have spent.

Motion passed.

Conner asked if statistics are available on which firefighters respond to calls. Conner would like a copy of this information.

Building Department- Saad reported that 5 permits were issued that total \$3,565.60.

The Planning Commission – Trustee Conner said the Planning Commission had a meeting on March 8th. They discussed a rezoning request from Royalty from R-2 to C-2. After hearing from the public during public comment, the Planning Commission recommends to the Argentine Township Board of Trustees that they approve C-2 conditional zoning with modifications and stipulations that Royalty is willing to do to appease the neighbors.

Planning Commission Chairman Kevin Cleaver spoke about the conditional zoning stipulations. Royalty Realty originally requested C-1 rezoning. The Planning Commission determined that C-2 conditional zoning was a better fit. Residents voiced their opinions both for and against. Don Wortman was also present. The Planning Commission recently updated our conditional zoning. Our attorney will review this. The document will get recorded at the Register of Deeds office. Royalty did submit his application. The residents seemed to think Royalty would comply with any stipulations. The Planning Commission did recommend the Township Board accept the C-2 conditional zoning request. If approved, Royalty will come back to the Planning Commission for site plan approval. The site will revert back to R-2 zoning upon sale of the business or ending of service of the current owners. The site will only be used to store seasonal equipment and employee parking. No other C-2 activities allowed. Royalty agreed to a start time during the week. Royalty agreed not to expand business onto additional residential zoned parcels.

Moved by Saad, seconded by Hallman to approve C-2 conditional use zoning for Royalty Services on property 14484 Duffield Rd. on the southwest corner of Silver Lake and Duffield Rds., based on conditions the Planning Commission set and site plan approval. Motion passed. The Board will be asked to approve a safety path plan for the proposed non-motorized pathway. The next step is a public hearing because the safety plan and ordinance must go together. Kevin Cleaver also said the Planning Commission has reviewed the Safety ordinance and met with Mr. Wortman. The Planning Commission is asking for authorization of the Board to hold a Public Hearing on Safety Pathway ordinance.

Moved by Saad, supported by Conner to authorize the Planning Commission to hold a Public Hearing on the Safety Pathway Ordinance. Motion passed.

Attorney Report: No report. Attorney Lattie could not be at this meeting.

Old Business: Aquest Proposal:

It has been recommended that we sign the Aquest Proposal as written for services on Lobdell Lake.

Moved by Graves, seconded by Hallman to authorize the Supervisor to sign the Aquest Proposal as recommended by the Lobdell/Bennett Lake Association. Motion passed.

New Business:

Chloride Contract:

The Road Commission has released the 2018 Dust Control Program. If we wish to participate we must select an option and sign the agreement. The cost of 38% Calcium Chloride is available at a cost of \$0.624 per gallon at an application rate of 2000 gal/mile. We are allowed the 1<sup>st</sup> application at a cost of 50%. If we choose to have a 2nd application, we will have to pay 100%

of the cost. The 3<sup>rd</sup> application is at no cost to us. The agreement must be signed and returned by April 20, 2018.

Moved by Saad, seconded by Conner to authorize the Supervisor and Clerk to sign the Chloride Application Agreement form and get 3 applications of 38% Calcium Chloride at a spread rate of 2,000 gallons per mile application and add Gaines Park driveway. Motion passed.

Purchasing Policy and Procedure: Supervisor Saad said he would like to update our purchasing policy from April of 1996. We have revised the amounts and have given each board member a copy. I recommend that we adopt the revised Argentine Township Purchasing Procedures and Policies. The petty cash limit will be increased from \$15. To \$100.

Moved by Saad, seconded by Graves to accept the revisions and adopt the revised edition of the Argentine Township Purchasing, Procedures and Policies as amended. Motion passed.

Public Comment: Glen Stefan-15220 Roach Dr.-Wanted to bring to the Township's attention that his problems are escalating with the neighbors. He said he is in fear of his neighbors. Mr. Stefan believes that they are provoking him. Problems have been reported to police and police have responded to the calls.

Will Stiverson- Mundy Township has opted not to have the 3<sup>rd</sup> chloride treatment.

Business from Board Members:

Conner- I want to make it known that Clerk Graves and Chief Allen have done a lot of work to update the Police Department building

Hallman- We have our grants in line. The bike path construction is funded. Thanks to Teresa Ciesielski for her diligence. April 2020 is the planned construction date.

Graves- Deputy Lefler has been conducting training for our election workers so that they are comfortable with the new equipment. We have switched over to a web based Qualified Voter File. I will be attending an Election Accreditation Class in Shiawassee County tomorrow afternoon as part of the required re-certification process.

Chief Lafferty discussed possession of the Fire Department files with me. The Clerk is responsible to secure records from theft and fire. I trust that the Fire Chief will secure the files of his personnel. I move that the files, other than original hire in employment records and medical, be kept in the office of the Fire Chief and be kept locked with the Fire Chief and Fire Secretary being the only ones to have access to said files.

Conner seconded the motion. Discussion: Chief Lafferty said he does not have room in the Fire Dept. office without displacing other equipment. Graves said she is referring to training files for 25 or so firefighters. These could be stored in a portable file cabinet as long as it is secured. No further discussion on the subject. Motion passed.

Saad- Saad moved to pass the Argentine Township, Genesee County Parks, and Linden School Trail Maintenance Plan and Memorandum of Understanding as written. Seconded by Graves. Motion passed.

We passed Resolution 2018-1. The amounts have come back lower than originally stated in the resolution. Saad read the new figures. We need to readopt the amended resolution.

Moved by Saad, seconded by Hallman to re-adopt Resolution 2018-1 with new amended figures, Roll call: Hallman, yes, Conner, yes, Graves, yes and Saad, yes. Mr. Schmidt was absent. Motion passed.

Saad said he is very grateful to live in this community. Let's all keep a watchful eye on what happens at the Genesee County Road Commission since Mr. Daly is no longer the Managing Director.

Adjournment at 8:10 p.m.

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Denise Graves, Clerk

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Brian Saad, Supervisor